

Annotation as an Independent Prescriber

If you have completed an accredited Independent Prescriber course and meet the criteria for registration as an Independent Prescriber we can now add the annotation “IP” against your name on the register if you follow the instructions below:

- Complete an application including payment of the £25 fee – available via the applications tab on your portal homepage - <https://portal.psni.org.uk/Account/Login> . If you have accessibility issues, please contact registration@psni.org.uk for assistance.
- Upload a copy of your IP pass certificate confirming completion of an accredited Independent Prescriber course;
- Your original registration certificate must be returned to the Pharmaceutical Society NI's office address before your application for IP annotation can be processed. If you cannot locate your original registration certificate, please contact the Pharmacist Registration Co-Ordinator for advice on next steps.

These applications will normally be processed within 21 working days.

Please note, the Pharmaceutical Society NI only receives IP pass lists from QUB/NICPLD. If you have been awarded your IP qualification from any other university, it is your responsibility to request written confirmation of passing, from the IP course facilitator/university. This confirmation must be sent by email directly from the course facilitator/university to registration@psni.org.uk and must contain your name and the date on which your IP qualification was awarded. Your application cannot proceed without this confirmation.

You will be able to practise as an Independent Prescriber when you have received written confirmation that your name has been annotated on the Register, which you should retain for your records.