

OPTIONAL CHECKLIST
STAGE 1: APPLICATION TO JOIN THE STUDENT REGISTER 2022/23

PERSONAL DETAILS	TICK TO CONFIRM	
Name – entered exactly as detailed on birth certificate	<input type="checkbox"/>	<input type="checkbox"/>

Note: An applicant's name must appear exactly as per their birth certificate on all documents provided. If there is any variation, please refer to the website for guidance.

SUPPORTING DOCUMENTS	TICK TO CONFIRM	
	Uploaded online	Hard copy posted
Birth Certificate – Solicitor certified copy	<input type="checkbox"/>	<input type="checkbox"/>
Passport Identity page – Solicitor certified copy	<input type="checkbox"/>	<input type="checkbox"/>
Photograph Verification Form	<input type="checkbox"/>	<input type="checkbox"/>
Passport Style Photograph (<i>certified as per verification form</i>)	<input type="checkbox"/>	<input type="checkbox"/>
Marriage Certificate (<i>if applicable</i>) – Solicitor certified copy	<input type="checkbox"/>	<input type="checkbox"/>
Translations (<i>if applicable</i>) – Solicitor certified copy	<input type="checkbox"/>	<input type="checkbox"/>
Name Declaration Form A,B or C (<i>if applicable</i>)	<input type="checkbox"/>	<input type="checkbox"/>
Self Declaration (Health/Character) (<i>if applicable</i>)	<input type="checkbox"/>	<input type="checkbox"/>

APPLICATION FEE	TICK TO CONFIRM	
£206 paid online	<input type="checkbox"/>	<input type="checkbox"/>

SUBMISSION OF HARD COPIES OF SUPPORTING DOCUMENTS	TICK TO CONFIRM	
Application Number – detailed on all items	<input type="checkbox"/>	<input type="checkbox"/>
Items posted to: Foundation Training Year Applications The Pharmaceutical Society NI 73 University Street Belfast BT7 1HI	<input type="checkbox"/>	<input type="checkbox"/>
Traceable postal method used	<input type="checkbox"/>	<input type="checkbox"/>

See website for details about how you submit evidence that you have been awarded an MPharm degree after completing the course.