

## Welcome to Update



Welcome to the third edition of our regulatory update in 2021.

In this edition we bring you some useful infographics on our Annual Report and Accounts 2020 – 2021.

We inform you about the launch of the new CPD portal.

We bring you the key decisions from the June and September 2021 Council meetings.

Lastly, we highlight some news items you may have missed and a vacancy for an interim senior project manager .

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### Review previous editions

You can read previous editions of our Regulatory Update [here](#)

### Follow us on Facebook

You can also keep up-to-date with all regulatory news by following us on [Facebook](#)

# Annual Report and Accounts 2020 – 2021

The Pharmaceutical Society NI's Annual Report and Accounts 2020 – 2021 has been published following approval by Council on 16 September 2021 and was laid in the Northern Ireland Assembly on 05 October 2021.

You can find a copy of the Annual Report and Accounts 2020 – 2021 [here](#).

## 2020/21 Our Year at a Glance



The register as on 31st May 2020/21



Publications 2020/21



Guidance on the Provision of Services



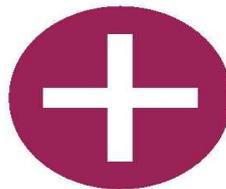
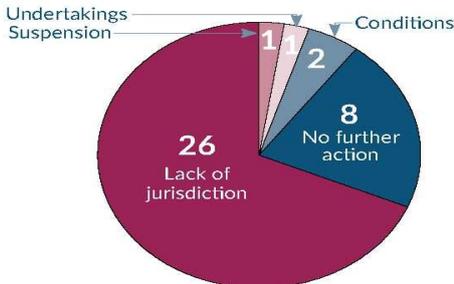
Threshold Criteria



Guidance on Raising a Concern

### Fitness to Practise 2020/21

37 complaints received  
38 cases closed



99.24%

of pharmacists complied with Continuing Professional Development (CPD)



270,000 visits to our website

£1.34 Million Income

£1.27 Million Expenditure



£398

Registration Fee 2021  
(Registration Fee 2009 - £372)

[www.psni.org.uk](http://www.psni.org.uk)

## CPD Portal - November 2021

The [CPD Framework 2021](#) was published, notified to registrants and launched on our website in June 2021. We would encourage you to familiarise yourself with the document particularly the CPD portfolio requirements and the standard required. If you have a query which is not resolved within the FAQs, please contact the CPD Department.

In addition, over the past few months, we have been working with a new developer to build a bespoke regulatory Customer Relationship Management system, Regulator Online (ROL). ROL will have enhanced functionality which will not only improve the efficiency of our internal regulatory processes but will also provide you with a streamlined, digital hub enabling you to complete:

### Registration

- update your personal details;
- complete annual retention; and
- submit applications.

### CPD

- record CPD cycles throughout the CPD year;
- submit, amend and re-submit annual CPD portfolios;
- apply for Extenuating Circumstances; and
- retain all CPD records.

In order to facilitate recording this year's CPD, and to avoid any inconvenience to those who prefer to record their CPD cycles early in the CPD year, we have now released the CPD portion of ROL. This is a limited release to enable you to save your CPD cycles and track their progress against the requirements of the CPD Framework.

To access to your ROL Homepage

Visit [portal.psni.org.uk](http://portal.psni.org.uk) and log in with your Membership online ([members.psni.org.uk](http://members.psni.org.uk)) username and password.

The two systems are currently separate. If you reset your password on one system, it will not reset on both.

If you need further guidance on logging in on the new CPD portal, please visit our website including a 1 minute tutorial video by clicking this [link](#).

## Key Council Decisions

All our Council meetings are open to the public except in exceptional circumstances and are normally held in our offices at 73 University Street, Belfast BT7 1HL. However, due to the Covid-19 pandemic and until further notice, Council meetings are being held remotely via Zoom.

Should you wish to attend, including via Zoom, please contact the Council Secretary, June Alexander (june.alexander@psni.org.uk), at least one working day in advance of the meeting advising of your attendance and stating any particular access requirements you may have.

A list of upcoming Council meetings can be found [here](#). The next Public Council meeting will take place on **25 January 2022 via Zoom commencing at 09:30 am**.

Approved Council Minutes can be found [here](#).

### **Key Council Decisions from the 29 June 2021**

#### **Corporate Handbook**

Council considered and approved a revised [Corporate Governance Handbook \(2021\)](#) which had been updated to incorporate a number of changes that had occurred since its last revision including the process for remote decision-making. Further revision will be considered in June 2024.

### **Key Council Decisions from the 16 September 2021**

#### **Proposal for updating the Corporate Strategy 2017-2022**

Council was informed that there was a growing awareness in the public service that organisations had experienced disruption caused by a delay in updating their Corporate Strategy. In such cases, they haven't been undertaking a fundamental review the following year but using an addendum. The current PSNI strategy is due for review ahead of 01 June 2022.

Council approved the proposals in relation to the short-term review and addendum to the existing Corporate Strategy with a full review during business year 2022/23.

#### **Interim Accreditation of Ulster University**

The Pharmaceutical Society NI accredits the pharmacy university courses at QUB and UU in partnership with GPhC. The last accreditation was in 2018. Interim accreditation events take place in person to look at records, meet with staff, students etc. However, Covid-19 has resulted in the interim accreditation events not taking place in person but, in conjunction with GPhC, being completed online.

## Key Council Decisions

Council approved the accreditation of the MPharm undergraduate degree at Ulster University. The QUB report will be presented at the next Council meeting.

### Duty of Candour Consultation Response

Council approved the response of the organisation to the consultation on the Duty of Candour and Being Open. The final response can be found [here](#).

## News you may have missed

### **World Pharmacists Day – ‘Pharmacy: Always trusted for your health’** 25 September 2021

The theme of this year’s International Pharmaceutical Federation’s World Pharmacists Day on the 25 September 2021 was ‘Pharmacy: Always trusted for your health’.

In acknowledgement of World Pharmacists Day, Dr Jim Livingstone, President of the Pharmaceutical Society NI, issued a statement which can be found [here](#)

### **Pharmaceutical Society NI publishes June 2021 Registration Assessment pass rate**

A total of 136 candidates sat the Registration Assessment on 08 June 2021 with 124 candidates passing the assessment; an overall pass rate of 91.18% which was in line with previous years. The full report can be accessed [here](#).

### **Messages on the initial education and training of pharmacists**

**22 April 2021** – [Update letter to 4th year MPharm students from the NI Centre for Pharmacy Development and Learning](#).

### **1 October 2021 – Update to Section 2 of the Standards for Foundation Training**

Following a review of the Standards for Foundation Training (version March 2021), the Council of the Pharmaceutical Society NI in September 2021, approved a clarification of Section 2 of the Standards on the operation of the 8-year time limit from initial education and training to eventual registration. The updated Standards for Foundation Training can viewed at this [link](#).

## Vacancy for an Interim Senior Project Manager, Pharmaceutical Society NI

The Pharmaceutical Society of NI is seeking to recruit an experienced Project Manager to join their team for a fixed period of 12 months. The successful applicant will support the CEO and Senior Management Team in the delivery of time-limited projects and will support the registration function.

We are seeking to recruit a candidate with strong interpersonal and influencing skills, an expert in their field, who can communicate and build relationships with all stakeholders whilst managing multiple tasks and projects.

Main projects will include:

- taking forward preliminary work on legislative reform and introduction of entry regimes to a register of pharmacy technicians (subject to Ministerial approval);
- taking forward a review of post-registration education and training, providing recommendations to Council;
- supporting legislative reform being taken forward by DHSC with a view to delivering local implementation; and
- supporting the introduction of new Premises Standards in Northern Ireland.

To apply, please email your CV to [jobs@fordemayconsulting.com](mailto:jobs@fordemayconsulting.com), or use the link below, setting out how you meet the requirements and include current salary. Please quote reference number **1822/SPM**.

[Interim Senior Project Manager - Forde May Consulting](#)

Alternatively, call Gerry May on 02890628877 for a confidential discussion and more information.

The closing date for applications is **Friday, 10 December 2021**.

### Newsletter Feedback

As always, we welcome your feedback on this Newsletter to make it as effective as possible. If you have any feedback or suggestions, please contact :

Simon McClenahan

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