

**Key Changes  
between  
Former CPD Framework (2014) and New CPD Framework (2021)**

Requirements		CPD Framework 2014 (ended 31 May 2021)	New CPD Framework (from 01 June 2021)
<b>Recording &amp; Submission of CPD cycles</b>		CPD cycles were formerly recorded on and submitted via the Membership Online portal.	CPD cycles now recorded on and submitted via the new Regulator Online CPD portal <a href="http://portal.psni.org.uk">portal.psni.org.uk</a> .  The option for hard-copy submission remains <sup>1</sup> . An <a href="#">interactive CPD cycle</a> form can be found within the CPD Resources page of our website – <a href="http://www.psni.org.uk">www.psni.org.uk</a>
<b>Portfolio – hours</b>	Full annual portfolio	Minimum of 30 hours' CPD activity inc 5 hours' documentation time	Minimum of 30 hours' CPD activity – no documentation time <sup>2</sup> .
	Partial annual portfolio <sup>3</sup>	15 hours' CPD activity inc 2.5 hours' documentation time	Minimum of 15 hours' CPD activity – no documentation time
	Remediation (Reassessments 1 & 2)	No minimum requirement	Minimum of 10 hours' CPD activity – no documentation time
<b>Portfolio – cycles</b>	Full annual portfolio	Minimum of 4 CPD cycles – no maximum no of cycles	Minimum of 4 - maximum of 10 CPD cycles
	Partial annual portfolio	Minimum of 2 CPD cycles – no maximum no of cycles	Minimum of 4 - maximum of 10 CPD cycles
	Remediation (Reassessments 1 & 2)	3 CPD cycles	Remains at 3 CPD cycles

<sup>1</sup> Hard copy portfolio cycles must be submitted using the Interactive CPD Cycle form, available in the CPD Resources page of our website – [www.psni.org.uk](http://www.psni.org.uk) Hard copy portfolios must be submitted, in duplicate folders (1 anonymised), before the stipulated deadline for the current CPD year to our offices at 73 University Street, Belfast BT7 1HL.

<sup>2</sup> Pharmacists submitting more than 30 hours of CPD activity may be asked to specify the cycles, amounting most closely to the 30-hour minimum requirement, that they want considered for assessment.

<sup>3</sup> Submission of a partial portfolio is permitted only where the Registrar has granted same via the Extenuating Circumstances process.

Requirements		CPD Framework 2014 (ended 31 May 2021)	New CPD Framework (from 01 June 2021)
<b>Essential Criteria</b>	All portfolios	9 criteria - 5 of which were essential criteria	6 criteria – all of which are essential criteria. See page 10 of the <a href="#">CPD Framework 2021</a>
<b>Scope of Practice</b>			A minimum of 75% of CPD cycles must relate to current scope of practice
<b>Scheduled/Unscheduled CPD Activity</b>	All portfolios	A predominance of scheduled learning activity	A minimum of 50% of CPD cycles must relate to <u>scheduled</u> CPD activity  A maximum of 50% of CPD cycles may relate to <u>unscheduled</u> CPD activity
<b>Evaluation</b>	Full & Partial annual portfolios	No minimum or maximum percentages applied for direct evaluation or simulated evaluation.	A minimum of 75% of the total number of cycles must be directly evaluated within pharmacists' current practice and environment.  This allows up to 25% of the total number of cycles to have the learning outcomes evaluated using simulated practice or by evaluating their application to a situation in future practice or sectors.
	Remediation (Reassessments 1 & 2)	No minimum or maximum percentages applied for direct evaluation or simulated evaluation.	A minimum of 2 cycles of the total number of cycles must be directly evaluation within pharmacists' current practice and environment.  This allows up to 1 cycle of the total number of cycles to have the learning outcomes evaluated using simulated practice or by evaluating their application to a situation in future practice or sectors.

Requirements		CPD Framework 2014 (ended 31 May 2021)	New CPD Framework (from 01 June 2021)
<b>Percentage required to meet standard</b>	Full & Partial annual portfolio	40% or more	50% or more – this must include at least 50% of the number of submitted cycles <sup>4</sup> and those cycles that meet standard must contain at least 50% of all CPD hours submitted.
	Remediation (Reassessments 1 & 2)	60% or more	50% or more – this must include at least 50% of the number of submitted cycles <sup>5</sup> and those cycles that meet standard must contain at least 50% of all CPD hours submitted.
<b>CPD Evidence</b>	All portfolios	Record evidence of participation in respect of each CPD cycle entry, which must be retained for at least five years. This may be requested for submission by the PSNI as evidence of your participation in CPD activity.  No function to upload evidence at the time of recording CPD cycles.	If selected for assessment, pharmacists must provide any additional supporting evidence, if requested by the Register, and by the deadline specified.  Any documentary evidence provided should be verifiable by a third party, where appropriate.  Function available to upload CPD evidence at the time of recording CPD cycles.

<sup>4</sup> For example, for a portfolio of 4 cycles comprising 30 hours' CPD activity, at least 2 cycles must meet standard and those 2 cycles must comprise at least 15 hours' CPD activity.

<sup>5</sup> For example, for a portfolio of 3 cycles comprising 10 hours' CPD activity, at least 2 cycles must meet standard and those 2 cycles must comprise at least 5 hours' CPD activity.