

Section One – Guidance Notes

Pharmacists are required to make self-declarations to the Pharmaceutical Society NI with regard to their fitness to practise. Standard 3.1.6 of the Code of Ethics and Standards (March 2016) details the registrant professional obligation to:

“Promptly inform the regulator, your employer and other relevant authorities of any circumstances that may call into question your fitness to practise or has the potential to bring the profession of pharmacy into disrepute.”

“Impairment of fitness to practise is defined at paragraph 4 of Schedule 3 to the Pharmacy (Northern Ireland) Order 1976 (as amended) and includes misconduct, certain criminal and disciplinary matters, deficient professional performance and any “adverse physical or mental health which impairs their ability to practise safely and effectively or which otherwise impairs their ability to carry out the duties of a registered person in a safe and effective manner.”

Registrants are also under a statutory duty to notify the Registrar in writing of certain criminal or regulatory proceedings or investigations within 7 days (see regulation 3 of the Council of the Pharmaceutical Society of Northern Ireland (Fitness to Practise and Disqualification) Regulations (Northern Ireland) 2012).

In relation to their fitness to practise, Registrants should consider the following questions:

1. Are you currently bound over or do you have any convictions, cautions or informed warnings in the UK or in any other country which are not deemed ‘protected’ under the Rehabilitation of Offenders (Exceptions) Order (NI) 1979 (as amended)?

Please “X” Yes No

It is not necessary to declare:

- i) A motoring offence which has not resulted in disqualification; or
- ii) Any other matter about which you have previously advised the Registrar in writing.

2. Are you the subject of ongoing or pending criminal proceedings in the UK or elsewhere other than a motoring offence not likely to result in a disqualification, about which you have not previously advised the Registrar in writing?

Please “X” Yes No

3. Have you agreed to pay a penalty under Section 109A of the Social Security Administration (Northern Ireland) Order 1992 (penalty as an alternative to prosecution) about which you have not previously advised the Registrar in writing?

Please “X” Yes No

4. Have you been notified by a regulatory body in the UK responsible under any statutory provision for the regulation of a health or social care profession of a determination to the effect that your fitness to practise is impaired, or a determination by a regulatory body elsewhere to the same effect, about which you have not previously advised the Registrar in writing?

Please “X” Yes No

5. Are you subject to an investigation by another body (other than the PSNI) about which you have not previously advised the Registrar in writing?

Please "X"

Yes

No

6. Are you the subject of any fraud investigations by an HSC body about which you have not previously advised the Registrar in writing?

Please "X"

Yes

No

7. Have you been removed, contingently removed or suspended from, refused admission to or conditionally included in any list held by an HSC body or providers of pharmaceutical services on fitness to practise grounds about which you have not previously advised the Registrar in writing?

Please "X"

Yes

No

8. Are you included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006 or the Safeguarding Vulnerable Groups (Northern Ireland) Order 2007) about which you have not previously advised the Registrar in writing?

Please "X"

Yes

No

If you have answered 'Yes' to any of the above questions, please provide details on the declaration form and any evidence that would help support your claim of good character for consideration by the Registrar, if not previously supplied.

Registrants must also consider their health when determining their fitness to practise. Principle 5.1.1 provides that registrants "must practise only when you are competent and fit to do so."

If you are concerned that a physical or mental health condition may impair your ability to practise, you must seek to clarify this with your treating physician. If, following discussion with your treating physician, you continue to have concerns regarding your fitness to practise, you should make a declaration in relation to your health.

- Any declaration regarding a health matter will be completely confidential.
- Please note that a GP report may be requested and/or you may be asked to undertake an occupational health assessment / other health assessment commissioned by the organisation.
- A declaration form should ONLY be completed if you wish to make a declaration.

Section Two – Self-Declaration

Declaration to the Registrar with regard to matters relating to health and/or conduct issues

The following declaration should be addressed “Private and Confidential” and forwarded to the Pharmaceutical Society of NI for the attention of the Registrar. Please reference the particular area that your declaration relates to; e.g. health/conduct

I confirm that the above provided information and supporting documentation is true and accurate to the best of my knowledge.

Registration number	
Print name	
Signature	
Date	