

MINUTES OF THE COUNCIL MEETING MONDAY 29TH JUNE 2015 AT 10AM

<p>Agenda Item</p>	<p>Present Dr Jim Livingstone Mr Ciaran Hunter Mrs Helena Buchanan Mr Garry McKenna Mr Mark Nelson Professor Martin Bradley Dr Lisa Byers Miss Sandra Cooke Mr Gareth Peebles</p>	<p>Apologies Professor David Jones Mrs Sinead Burns (Vice President) Mr James Perry Mrs Marie Smith</p>
<p>Introduction & Welcome, Apologies, Public Attendance noted</p>	<p>In Attendance Mr Trevor Patterson (Chief Executive) Mr Brendan Kerr (Registrar) Mrs Joan Duffy (Business Manager) Mrs Claire Williamson (Executive Assistant) Mr Patrick Fleming (Cleaver Fulton Rankin) Mr Jonpaul Sheils BL</p>	<p>Public Attending</p>

	Discussion	Action/Supporting Information
1. Introduction & Welcome, Apologies, Public Attendance Noted	Apologies were noted for Mrs Sinead Burns, Professor David Jones, Mrs Marie Smith and Mr James Perry.	
2. Deputations	The President was present throughout the meeting there was no requirements for deputations.	
3. Declaration of Conflict of interest	No member declared a conflict of interest.	
4. Tabling of Any Other Business	No other business was tabled.	
5. Confidential	Council held a confidential session.	
6. Minutes and matters arising	Council were asked to note the minutes and actions from the Council meeting on 12 th May 2015.	
7. Presidents Update	Nothing to note.	
8. Staff Reports	The CEO provided a written report, Council were asked to note the contents of the report and revert to the CEO with any queries. The Pharmacy Forum Manager did not provide a written report at this meeting due to the change in meeting dates.	

9. Legislative Reform Update	Council were provided with correspondence from the Chief Pharmaceutical Officer, Dr Mark Timoney and a further response to the letter from the Pharmaceutical Society NI. Council were asked to note the contents of both.	
10. PSA Performance Review Consultation	<p>Council were asked to review and approve the draft response to the PSA Performance Review Consultation.</p> <p>MOTION: Council approved the draft response to the PSA's consultation on the revised process for the Authority's annual performance review of the regulators.</p>	Proposer: Mark Nelson Seconded; Garry McKenna
10.1 PSA Fees Consultation	<p>Council were asked to review and approve the draft response to the PSA fees consultation:</p> <p>MOTION: Draft Response to the Professional Standards Authority's Consultation on the requirements for 2015/16 in respect of its regulatory and standards functions</p>	Proposer: Jim Livingstone Seconded: Helena Buchanan
11. Strategy	<p>Council were asked to note the Year-end report on 2014/15 Balanced Scorecard.</p> <p>Action Point: The Balanced Scorecard for 2015/16 will use both words and colours to demonstrate the status of each measure as agreed by Council</p>	SMT
12. Committees of Council	Council were asked to review and approve motions recommended from the committees:	

<p>12.1 Motions/Specific items to Council</p>	<p>MOTION: Council reviewed and approved the amended Budget 2015/16</p> <p>MOTION: The Council directed that those registrants who have received statutory notification of unpaid fees on 1st July 2015, will have their names removed from the register on 1st September 2015 unless currently subject to investigation in FTP or CPD proceedings by the Registrar</p> <p>MOTION: Council approved the proposals set out in response to recent meetings with employers to discuss candour, whistleblowing and complaints</p>	<p>Proposer: Ciaran Hunter Seconder: Jim Livingstone</p> <p>Proposer: Mark Nelson Seconder: Helena Buchanan</p> <p>Proposer; Helena Buchanan Seconder: Sandra Cooke</p>
<p>12.1.2 For Council Consideration</p>	<p>Council were asked to note the following points for information:</p> <ol style="list-style-type: none"> 1. Council are asked to note the final draft of the Code of Conduct will be presented to ESR at their next meeting 26 August 2015 to be signed off before going to Council at their meeting on 14 September 2015 2. Pre-Registration Tutor Course Report-to note for information only 3. Council are asked to note the approach to this year's Annual Report as approved by the Corporate Communications committee-verbal update from the Committee Chair 	

12.2 Committee Action Points	The key decisions and action points from recent committee meetings were available for information.	
12.2.1 Full committee Minutes	The full minutes from recent committee meetings were provided for information.	
13. Correspondence Log	Nothing to note	
14. Recent and coming events	AGM Thursday 15 th October at 7pm	
15. Any other business	Action Point: Council asked that all agreed Council and committee dates are uploaded to Minutepad for ease of reference	EA
16. Date of next meeting	The next meeting date was agreed for Monday 14 th September at 09.30am	

The meeting concluded at 13.30pm