

Scheduled CPD cycle criteria

Reflection
Did the pharmacist: 1. Identify specific learning need(s)? [ESSENTIAL*]
2. Describe why they wanted to learn about this?
Planning
Did the pharmacist: 3. Describe the activity/activities that they planned to undertake to meet these need(s)? [ESSENTIAL*]
4. Indicate when they planned to complete these by?
Action
Did the pharmacist: 5. Provide a brief description of the learning activity/activities they completed to meet the learning needs?
6. Include a brief summary of what they learnt? [ESSENTIAL*]
Evaluation
Did the pharmacist: 7. Indicate if they have met their learning need(s)?
8. Indicate how their practice has changed or will change as a result of their learning or how they have applied or will apply their learning? [ESSENTIAL*]
Finally, considering the CPD cycle in its entirety: 9. Is it evident that their original learning need(s) have been addressed within the cycle? [ESSENTIAL*]

[ESSENTIAL*]: denotes the 5 essential criteria. By failing to answer any one of these 5 essential criteria successfully, the CPD cycle entry will not meet standard.

Unscheduled CPD cycle criteria

Action

1. Did the pharmacist include a brief description of the unscheduled learning activity and a brief summary of what was learnt? [ESSENTIAL*]

Evaluation

2. Has the pharmacist indicated how their practice has changed or will change as a result of their learning or how they have applied or will apply their learning? [ESSENTIAL*]