

RESPONSE FORM

CONSULTATION ON THE CPD FRAMEWORK PART 2

INSTRUCTIONS

This form needs to be used together with the consultation document.

Please indicate your answer to multiple choice questions by placing an **X** by your selection. You can also provide further comments in the free text field.

If possible, please send responses electronically using the response sheet below.

Responses can be sent by post, fax or e-mail to:

Draft CPD framework Part 2 consultation

Pharmaceutical Society of Northern Ireland
 73 University Street
 Belfast, BT7 1HL

Tel: 028 9026 7934
 Fax: 028 9043 9919

E-mail: Michelle McCorry, consultation coordinator michelle.mccorry@psni.org.uk

The deadline for consultation responses is 23 January 2014

Respondent details

I am responding: as an individual or on behalf of an organisation (please highlight)

Name	
Job Title	
Organisation	
Address (optional)	
Email	
Contact tel (optional)	

Should we require clarification of your response or further detail may we contact you?

Yes

No

Would you like to be contacted about consultations from the Pharmaceutical Society of Northern Ireland in the future?

Yes

No

Information about you

Responding as an organisation

Are you are responding on behalf of an organisation?

Yes

No

If yes, please complete the following questions.

Which of the following categories best describes your organisation?

Pharmacy representative body

Body representing patients or public

Government department

HSC organisation

University

Regulatory body

Other (please give details)

In our consultation summary reports we often include quotes from respondents.

Are you content for the comments you submit to be attributed to your organisation in our consultation reports?

Yes

No

If you do not wish all or part of your response to be made public, then please make that clear, otherwise we will assume that by responding to our consultation you have given consent to us publishing your organisation's name and the content of your submission.

Responding as an individual

Are you are responding as an individual?

Yes

No

Which of the following categories best describes you?

Pharmacist

Pharmacy student

Pre registration student

Community pharmacy owner

Member of the public

Other healthcare professional

Other (please give details)

In our consultation summary reports we often include quotes from respondents. If we publish a quote from an individual in the consultation summary report we will not publish and link the quote to the name of the individual.

We do provide a list of the respondents names at the end of the report.

However, if you do not wish all or part of your response including your identity to be made public, then please make that clear, otherwise we will assume that by responding to our consultation you have given consent to us publishing your name and the content (or part content) of your submission.

Are you content for the comments you submit to be included in our consultation reports?

Yes

No

Questions: Extenuating circumstances

If a registrant makes an application for extenuating circumstances they should complete and submit the extenuating circumstances (EC) form to the Pharmaceutical Society NI **within 21 days of the untoward event arising and before the 30 April submission deadline in any CPD year (the CPD year commences on 1 June and ends 31 May the following calendar year).**

Why 30 April?

The reason for setting this submission deadline for receipt of applications for extenuating circumstances is two-fold:

1. The registrant should have substantially completed their CPD as they will be 11 months into the CPD year

and
2. It will provide an opportunity to any registrant who makes an unsuccessful application to complete their CPD portfolio and make a submission before the deadline, 31 May.

Q.1 Do you agree with the 30 April application deadline for extenuating circumstances, one month before the end of the CPD year and the deadline for CPD submission?

Yes

No

Not sure

Please provide any additional comments, particularly if you have answered no or not sure

Q.2 Is the requirement to submit an extenuating circumstances (EC) application form '*within 21 days of the untoward event occurring*' a reasonable timeframe for a registrant to inform the Pharmaceutical Society NI of an extenuating circumstance?

Yes

No

Not sure

Please provide any additional comments, particularly if you have answered no or not sure

Questions: Restoration of a name or an annotation to a name to the register after non-compliance with CPD requirements

Rationale for 30 hours personal learning and development or Continuing Education (CE)

When a registrant has been removed for non-compliance with their CPD requirements they can apply to be restored by making an appropriate application to the Registrar.

Part of the application for restoration to the register requires the applicant to evidence that they are 'fit to be restored' after removal for CPD non-compliance.

By producing 30 hours of personal learning and development or continuing education (CE) the Registrar has sought sufficient assurance that the applicant is prepared for restoration to the register.

Q3. Should there be a requirement of a minimum of 30 hours documentary evidence of personal learning and development or Continuing Education (CE) to be produced by an applicant prior to restoration to the register (this is in addition to the annual CPD requirement of 30 hours post-restoration)?

Yes

No

Not sure

Please provide any additional comments, particularly if you have answered no or not sure

Q4. Are there any other requirements which the Registrar should take into account besides those listed? (Page 29 consultation document)

Yes

No

Not sure

Q.5 If you have answered yes, please provide further details

Please provide any further comments

Questions: Restoration of a name or annotation to the register after CPD non-compliance (supporting evidence)

The applicant's personal learning and development or CE can be made up of a combination of supervised practice, formal study or private study.

Q.6 Do you agree that supervised practice, formal study or private studies are all acceptable and appropriate activities to support an application for restoration to practice?

Yes

No

Not sure

Please provide any additional comments, particularly if you have answered no or not sure

Q7. Are there are any additional activities which could be accepted?

Yes

No

Not sure

Q8. If you have answered yes, please provide further details

Please provide any further comments

Questions: Post restoration

Rationale for up to 15 additional hours Continuing Professional development (CPD) in 6 months post restoration

Where a person has applied and been restored to the register after removal for CPD non-compliance, 15 hours of additional CPD is required by the registrant within 6 months of their return to the register.

This is CPD activity supplementary to the annual requirement of 30 hours applicable to all registrants. This will provide the Registrar with early verification that the newly restored registrant is compliant with their CPD requirements.

Q9. Do you agree that the provision of up to 15 hours satisfactory CPD activity to the Registrar within six months *of restoration to the register* is fair and proportionate and should be the only measure available to the Registrar at that time?

Yes

No

Not sure

Q10. Please provide additional comments. If you have answered no or not sure, please explain why and suggest any alternative provisions

Questions: Information to be provided by registrants about CPD

The Council has recognised there may be difficulty or limited opportunities for some registrants to apply their learning in their practice and thereby complete or 'close' the CPD cycle within a CPD year.

As a consequence, the regulator is proposing to remove the 25% "cap" on the use of "simulation"¹ or "future application of learning"². This will allow registrants who are not able to close a CPD cycle to use these as an alternative means of evaluation in some or all cycles.

The registrant, whenever possible, must aim to implement their learning in their practice and complete or 'close' the learning cycle. This will ultimately provide maximum benefit to their patients and to their practice.

If adopted, the Council will review this amendment within three years of implementation.

Q11. Do you agree with the removal of the 25% cap on the use of simulation and/or 'future application of learning', detailed in the CPD framework (May 2013), thereby allowing registrants who are not able to close a CPD cycle to use these as alternative means of evaluation in some or all cycles?

Yes

No

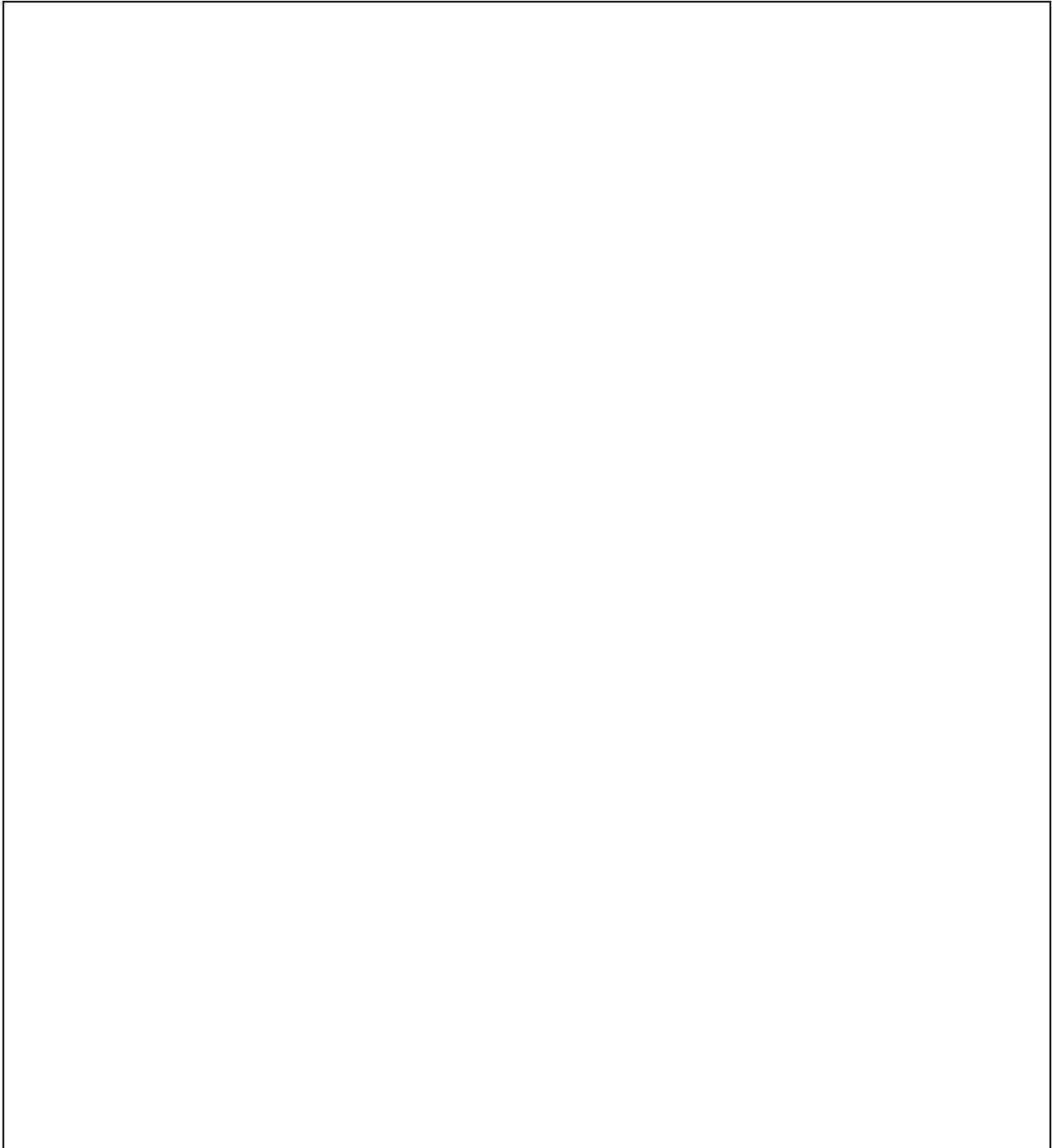
Not sure

Please provide any additional comments, particularly if you have answered no or not sure

¹ **Simulation:** any structured exercise involving a specific task that reproduces real-life situations. If simulation is used, care must be taken to ensure that the conditions in which you are being assessed/ observed mirror the work environment, that is, it is a realistic working environment.

² **Future application of learning:** if the registrant is unable to complete the evaluation stage of a CPD cycle because of current lack of opportunity to apply their learning to practice, the registrant may record how they will apply their learning in the future. Within the evaluation stage of the cycle, the registrant should clearly state that they are documenting how they plan to apply the learning in future practice.

Q12. Do you have any further comments about the draft CPD framework part 2?

A large, empty rectangular box with a thin black border, intended for the respondent to provide their comments on the draft CPD framework part 2.

Equality issues

Q13. Are the proposals set out in this consultation document likely to have an adverse impact on any of the nine equality groups identified under Section 75 of the Northern Ireland Act 1998? (Religious belief; political opinion; racial or ethnic group; men and women; marital status; age; person with a disability; and, sexual orientation)

If so, please identify which groups could be affected and how this might be addressed.