

Introducing the Training Manual

Monday 16 July 2018

Dear Trainee,

Welcome to your pre-registration training.

The Pre-registration Training Manual 18/19

The training manual sets out key information about your pre-registration training year. It is important that you read every section thoroughly and that you are familiar with all its contents. We update the manual from time to time during the training year, so the online version will have the most up-to-date information. You can download the entire manual as a PDF or just print the parts you need.

You can find the online pre-registration training manual via the link below:

[Pre-registration Training Manual 2018-19](#)

The Standards for Pre-Registration Training

The Standards for Pre-Registration Training make it explicitly clear what the minimum requirements are for training to be recognised by the Pharmaceutical Society NI. The Standards apply to trainees, tutors and the respective employing organisations. Before embarking on a pre-registration training agreement, trainees, tutors and employers must read and understand what their obligations are in relation to the Standards for Pre-Registration Training.

The standards can be accessed using this link: [Standards for Pre-registration Training](#)

If you have concerns that your training may not be in accordance with the Standards for Pre-Registration training then you should speak with your tutor or your employer in the first instance to resolve any issues. If the situation is not resolved, you can raise concerns about your training arrangements via the Pharmaceutical Society NI website or with the Pre-registration Lead directly. All concerns will be addressed and objectively investigated.

How to contact us

During your training, you may meet situations that you do not expect. You should be able to resolve most of these with your tutor, but sometimes you may need to contact the Pharmaceutical Society NI for advice.

You can find answers to most questions either in the training manual or on our website, and I encourage you to look in those places first. However, if you feel you need more information, please ask our pre-registration team using the details below:

Post The Pharmaceutical Society NI, 73 University Street, Belfast, BT7 1HL

Phone 028 9032 6927

Web www.psni.org.uk

Email pre-registration@psni.org.uk

I wish you every success in your training, and I look forward to welcoming you onto our register next year.

Yours sincerely

Regards

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