

PRE-REGISTRATION TUTOR UPDATE – January 2017

Tuesday 16th January 2017

Dear Pre-registration Tutor,

The majority of trainees are almost half way through their pre-registration year. I wanted to take this opportunity to get in touch with regards some important reminders.

Distance Learning

Part of your trainees' essential requirements for registration is the completion of the Distance Learning courses with NICPLD. Please note that all MCQ responses associated with each of these courses must be submitted by 14th April 2017.

26 Week Appraisals

The majority of 26 week appraisals have been submitted for review, however if you are still preparing for your trainee's 26 week appraisal the submission deadline will be displayed on the home page of the pre-registration training website. Once you have completed the appraisal online with your trainee please remind your trainee that it is their responsibility to ensure that the appraisal form is submitted on time.

26 Week Declaration

If your trainee's training is split between two employers, e.g. 6 months in hospital pharmacy and 6 months in community pharmacy, as the first placement tutor you **must** complete a [26 week declaration](#) to indicate that this first period of training has been completed satisfactorily.

E-portfolio

I hope your trainee is progressing well with completing their e-portfolio. It is expected that trainees will achieve 50% completion of performance standards by the 26 week appraisal.

Tutors should be aware that trainee cycles will only be submitted to the Society once verification is completed by the tutor. It is vital that you log on and check your trainee's progress with the performance standards regularly.

If you are having any difficulties in assessing the e-portfolio and you wish to discuss them please do not hesitate to contact me.

Degree Certificate Submission

Some trainees have NOT submitted a certified copy of their original degree certificate to the Pharmaceutical Society. If we do not receive a certified copy of their original degree certificate your trainee will not be able to register as a pharmacist on completion of their training. If your trainee has not submitted a copy of your degree certificate please ask them do so as soon as possible.

Pre-registration Tutor Courses 2017

Registration is now open for pre-registration tutor courses that are to be held in March/April 2017.

Courses can be booked on line by visiting our website via the link below:

<http://www.psni.org.uk/events/>

Pre-registration Correspondence 2016-17

All pre-registration correspondence is logged on the Pharmaceutical Society website. This can be viewed using the following link:

<http://www.psni.org.uk/pre-registration/pre-registration-correspondence/>

I hope that you are enjoying being a tutor this year. If you are having any issues with regard tutoring please do not hesitate to contact me.

Kind regards,

Daniel Young
Pre-registration Lead