

## **CHANGE OF TUTOR FORM– Important Notice**

Friday 4<sup>th</sup> November 2016

Dear Trainee / Tutor,

With effect from Monday 7<sup>th</sup> November 2016 the new 'Change of Tutor Form' must be used, previous versions of the form will not be accepted.

For your convenience it has been attached to this email, the form can also be downloaded from the website using the link below:

<http://www.psni.org.uk/wp-content/uploads/2012/10/Change-of-Tutor-Form-Nov-2016-Final.pdf>

The Pharmaceutical Society NI must be informed prior to any change otherwise there is a risk that training will not be recognised.

Notice: The learning contract is now part of the change of tutor form. New tutors will be expected to complete the learning contract along with the trainee.

Please do not hesitate to contact me if you have any queries.

Regards

**Daniel Young**  
**Pre-registration Lead**